



# Klamath County Planning Department

Klamath County Government Center  
305 Main Street, Klamath Falls, Oregon 97601

Phone 1-541-883-5121 Option #4  
Fax 1-541-885-3644

## RESIDENTIAL PERMIT PROCESS

1. Contact the Klamath County Planning Dept. to verify zoning and determine if a dwelling is permitted on the property.
2. Obtain a Land Use Compatibility Statement (LUCS) from the Planning Dept. for a septic evaluation.
  - Provide proof of Legal Access; if your property does not front a public road, provide a copy of all recorded easements to a public right-of-way.
  - Submit a site plan of the property, indicating where the proposed test holes will be located and where the home is intended to be placed.
  - The fee is \$29
3. Obtain a septic evaluation approval from the Klamath County On-Site/Septic Dept.
  - Contact the On-Site/Septic Dept. for requirements and fee.
4. Obtain a LUCS from the Planning Dept. for a septic system installation.
  - Submit a site plan of the property, indicating the proposed location of the septic tank and location and layout design of the initial and replacement drain fields.
  - The fee is \$29
5. Obtain a septic system installation permit from the Klamath County On-Site/Septic Dept.
  - Contact the On-Site/Septic Dept. for requirements and fee.
6. Obtain a LUCS from the Planning Dept. for a home site approval.
  - Submit a site plan showing where the home will be located on the property including distance to property lines.
  - The fee is \$87
7. Obtain a sign-off on the LUCS from the On-Site Dept. verifying that the location of the home will not interfere with the septic system.
8. Obtain an address from Public Works Department.
9. Obtain required building permits from the Building Dept.

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- A building permit for a "dwelling," has to be issued and remain active in order to have any accessory structures.
  - A dwelling can either be stick-built or a manufactured home.